

First Nations Housing Professionals Association L'Association des professionnels de l'habitation des Premières Nations

**2020 Annual General Meeting
Wednesday, June 3, 3:45 P.M.
VIA Zoom**

Chair: Darlene Marshall

Recording Secretary: Sarah McCabe

1. Call to Order

The meeting was called to order at 3:55PM EDT.

2. Confirmation of Notice of Meeting, Quorum and Proxies

H. McCue confirmed that the notice of meeting was provided to members one month prior to the meeting, and that quorum and proxies were in accordance with FNHPA by-laws.

3. Minutes

D. Marshall stated that as this is the first AGM there are no previous minutes.

4. Report from the Chair and Executive Director

N. Barrett reported that it has been a very productive year for the FNHPA, a new organization that has just completed its first year of operation. The focus of the Board and staff has been on activities that build the organization's infrastructure and services. Key highlights were as follows:

Governance and Strategy

- FNHPA increased the size of the board and built the board's capacity to govern the association.
- A strategic plan has been developed and approved including a vision, mission and goals for the organization.
- Policies have been developed and approved.
- A sustainability report and a multi-year business plan have been developed.

Marketing and Communications

- Bilingual website and online member management system have been launched
- Complete Branding and logo developed
- Membership Information Guide and other collateral created and distributed
- Exhibited at FNHMA and AFOA conferences, FN Housing Conference in Thunder Bay, AFN Housing Forum



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- Delivered presentations to: SAIT students (3 separate locations), ISC Manitoba Region, Alberta Housing Think Tank, AFN Housing Forum, ISC and CMHC

Programs and Services

- Competency Standards approved and linked to curriculum and the Prior Learning and Assessment Review (PLAR) policy and process.
- Certification standards and framework leading to certification were established.
- Exemptions for Advanced Standing were approved.
- FNHP courses have been developed
- A workshop for PLAR was held.
- The Knowledge Centre was developed and launched (contains over 520 resources)
- Submitted a proposal to CMHC to takeover the management of Keeper of My Home
- Planning had begun for our first annual national conference but had to be put on hold due to COVID-19
- Two professional development workshops have been developed that were to be offered in advance of the annual conference: 1. Contracting and Tendering Best Practices and 2. Matrimonial Real Property – History, Trends, Issues and Practices

Partner Development and Engagement

- Connections have been made with AFN, FNNBOA, Indigenous Fire Marshalls Office (IFMO), First Nations Education Administrators Association and
- Future discussions to be initiated the First Nations Housing Market Fund and other potential partners.

D. Marshall thanked the Canada Mortgage and Housing Corporation for their financial support and their enthusiastic partnership over the past year, the founding Board members Frank French, Sylvia Olsen and Mario Lapointe and the current Board and staff for their ongoing commitment

Moved and Seconded that the Chair and Executive Director report to the members for the year 2019-20 be accepted.

Carried.

5. Presentation of Audited Financial Statements for the period ending March 31, 2020

H. McCue presented on the audited financial statements for the year ending March 3, 2020.

Baker Tilly, has reviewed these financial statements and has given their audit opinion that they present fairly, in all material respects, the balance sheet of FNHPA and its financial performance



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and cash flows for the year ended and are in accordance with generally accepted accounting principles for not-for-profit organizations. The audit report was therefore issued without qualification. Key highlights discussed were:

- FNHPA has entered into various contribution agreements with CMHC. The current contribution agreement was due to be complete on March 31, 2020 and has been extended to December 31, 2020 due to delays related to COVID-19.
- As a result, FNHPA is starting off fiscal year 2020/2021 with a balance of \$282,539
- Management feels that its estimates for the various expenses for its deliverables are fair and reasonable and expects to use all of the allocated funds by December 31st
- Funding for 2020 to 2021 has been verbally confirmed by Indigenous Services Canada but a contribution agreement has not yet been signed

***Moved and Seconded that the audited financial statements for the period ended March 31, 2020 be received
Carried.***

6. Appointment of Auditors

The Board recommended that the membership approve the appointment of Baker Tilly to audit the financial statements for the year ending March 31, 2021.

***Moved and Seconded that the firm of Baker Tilly be appointed Auditors of the First Nations Housing Professionals Association for Fiscal Year 2020-21
Carried.***

7. Approval of By-Laws

The by-laws were pre-circulated to the membership.

***Moved and Seconded that the By-laws as presented be adopted
Carried.***

8. Elections Report

N. Barrett presented on the elections report. As per the FNHPA bylaws: *The board shall consist of a minimum of Seven (7) Directors and a maximum of Twelve (12) Directors as specified in the articles.* The FNHPA Board currently has 8 Directors, three of whom also serve as Officers (Chair, Vice-Chair and Secretary- Treasurer)

Five directors were appointed in 2019 for a three-year term and all have expressed their



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willingness to continue serving. As of the 2020 AGM, the following five directors will move into the second year of their three-year term:

Darlene Marshall, Harvey McCue, Roxanne Harper, Darlene Chevrier, Rosie Charles

The following directors were appointed in 2019 for a one-year term and have been appointed by the Board (in accordance with the FNHPA bylaws) to serve an additional one-year term or until the 2021 Annual General Meeting:

Seetta Roccola, Tabitha Eneas, Nelson Lepine

***Moved and Seconded that the elections report for the period ended March 31, 2020 be accepted
Carried.***

9. Next Meeting of Members

D. Marshall stated that the date of the 2021 AGM will be determined by the Board when possible.

10. Termination of the Annual General Meeting

The Annual General Meeting was terminated at 4:15PM EDT.

