

2022 Annual General Meeting Draft Minutes

Thursday, June 9, 1:00 PM EST

VIA Zoom

Chair: Darlene Marshall, FNHP

Recording Secretary: Sarah McCabe

1. Call to Order

The meeting was called to order at 1:40PM EST.

2. Confirmation of Notice of Meeting, Quorum and Proxies

D. Marshall confirmed that the notice of meeting was provided to members 30 days prior to the meeting, and that quorum and proxies were in accordance with FNHPA by-laws.

3. Minutes

The minutes from the last AGM were posted on the website as well as sent out to members.

***Moved and Seconded that the 2021 Annual General Meeting Minutes be approved.
Carried.***

4. Chair and Executive Director Reports

C. Bennett, FNHP, Executive Director, reported on the following:

- planning is well underway for the FNHPA inaugural in-person conference and tradeshow this November.
- FNHP course enrolment grew enormously during the past year, with 70 students throughout the fall and winter semesters.
- 18 interns took part in the pilot program with CMHC's Housing Internship Initiative Youth
- A new Housing and Wellness program initiative is underway and will be launched in the coming months
- Partnership with the First Nations Health Managers Association
- Partnering with the First Nations National Building Officers Association

D. Marshall reported the following:

New Committees

- Last year, the Board and staff of FNHPA established two new committees.
 - Research and New Services Committee
 - Conference Committee
- The Research in Housing Activities committee completed a research report which was reviewed by FNHPA in 2021.

- Following that, the board set research priorities.
- The current focus is understanding the Human Resources required for First Nations housing. Analyzing current situations to understand housing needs across communities.
- FNHPA is aiming to identify minimum standards for HR requirements. Meaning: number of staff, staff type, pay scales, qualifications, etc.
- This research will inform decisions in the event an initiative devotes core funding to First Nations housing or other efforts to improve staffing across the industry.
- A report on potential new services for FNHPA members was also completed in 2021.
 - The board has established priorities in developing potential new services.
 - New services will develop as work on First Nations housing policy and programs continues to evolve.
 - One vital service FNHPA is looking into is a Housing 411 help desk.
 - This service would provide quick, advisory support to housing staff across the country.
 - Not everyone has time to take an FNHP course or even search through our vast Knowledge Centre for info. This could be a quick and easy way to provide support.
- A conference committee was created for our first in-person conference and tradeshow.
 - Osprey and Associates was chosen by the Board to facilitate planning the event.
 - The committee has steadily been working on the planning and coordination of the conference.
 - The 3-day event will focus on training and knowledge sharing.
- FNHPA's first publication, "Supporting Successful Tenancy Toolkit," is now available. This toolkit provides a step-by-step process on how to support successful tenancy. There are sample tools and resources to help improve your current housing strategy. It's a physical book for housing professionals to keep, use and mark up at their own convenience. It combines tons of information into an easy-to-follow tool for housing professionals.

***Moved and Seconded that the Chair and Executive Director report to the members for the year 2021-22 be accepted.
Carried.***

5. Presentation of Audited Financial Statements for the period ending March 31, 2022

H. McCue presented on the audited financial statements for the year ending March 31, 2022. Baker Tilly, have reviewed the Financial Statements and have given their audit opinion that these statements accurately represent the financial position of the association.

***Moved and Seconded that the audited financial statements for the period ended March 31, 2022 be received
Carried.***



6. Appointment of Auditors

The Board recommended that the membership approve the appointment of Baker Tilly to audit the financial statements for the year ending March 31, 2023.

Moved and Seconded that the firm of Baker Tilly be appointed Auditors of the First Nations Housing Professionals Association for the 2022-23 Fiscal Year Carried.

7. Nominations Report

As per the FNHPA bylaws: *The board shall consist of a minimum of Seven (7) Directors and a maximum of Twelve (12) Directors as specified in the articles.*

The FNHPA Board currently has 7 Directors, three of whom also serve as Officers (Chair, Vice-Chair and Secretary- Treasurer)

As per the FNHPA bylaws, this year FNHPA went out to elections for the Board of Directors. Two nominations were received for:

- Harvey McCue (ON),
- Darlene Marshall (NS)

The following directors were appointed by the Board (in accordance with the FNHPA bylaws) to serve an additional one-year term or until the 2023 Annual General Meeting:

- Roxanne Harper (ON)
- Darlene Chevrier (QC)
- Rosie Charles (SK)
- Nadia Paul (AB) Youth Director
- Seetta Roccola (MB)
- Tabitha Eneas (BC)

Moved and Seconded that the nominations report for the period ended March 31, 2022 be accepted. Carried.

8. Next Meeting of Members

FNHPA is planning the next meeting for July 2023.

9. Termination of the Annual General Meeting

The Annual General Meeting was terminated at 2:23PM EST.

