

2023 Annual General Meeting Draft Minutes
Wednesday, September 20th, 2023, at 3:30 pm MDT
In-person
Wyndham Hotel and Conference Centre
Edmonton, Alberta

Chair: Darlene Marshall, FNHP, CIL
Executive Director: Candace Bennett, FNHP, CIL
Recording Secretary: Farren Saulis

1. Call to Order

The meeting was called to order at 3:30 pm MDT.

2. Confirmation Notice of Meeting, Quorum and Proxies

D. Marshall confirmed that the notice of meeting was provided to members 30 days prior to the meeting, and that quorum and proxies were in accordance with FNHPA by-laws.

3. Minutes

The minutes from the last AGM were posted on the website as well as sent out to members.

Moved by Teneal Nole and Seconded by Scott MacPherson that the 2022 Annual General Meeting Minutes be approved.
Carried.

4. Executive Director Reports

C. Bennett, FNHP, Executive Director, reported on the following:

- FNHP course 5 path to designation has seen over 200 students participate, we have 36 FNHP designation holders with another 45 working through their PLAR, completed a 1st of it's kind research project to identify HR resource requirements for first Nation housing department.
- Developed 5 toolbox publications, 8 workshops.
- Partnered with First Nation Health Managers Association to explore healthy housing in our communities, to work towards the development of healthy housing indicators and how our First Nations can improve these through measurable outcomes.
- And with partnership with First Nations National Building Officers Association who are supports in Housing construction, Building sciences and Inspections.
- We've always recognized that First Nations housing industry encompasses more than just housing managers, this industry also involves construction workers, infrastructure specialists, consultations, not for profit agencies, political and governmental positions, and much more.





- We have designed a Housing and Wellness Program to support, housing managers and staff, occupants living in homes and the home itself. It also is the repository for the Keeper of my Home Free resources for K- grade 12 integration into each provincial curriculum.
- We held our 1st Annual conference in December 2022, we were able to accommodate 350 participants and unfortunately had to close the registration, with another 150 individuals who were on the waiting list.
- We are in process of delivering our 2nd Annual conference this week, which has 316 registered.
- We are looking forward to developing even more training and capacity, to share our knowledge with as many as possible.
- As of March 31, 2023, our membership was at 233 members, which was a 115.74% increase.
- We had a target of 60 students for enrollment and surpassed that target reaching 111 students.
- Marketing & Communication audience outreach increased by 11%, reaching 14,000 followers, 1,276 social media posts, 14,000 post impressions and a 6.5% increase in post engagement.
- Majority of followers are from Canada and the USA, but we have followers in Nigeria, Australia, Sudan, Egypt and India.
- All approved projects that have been finished on time and on budget.
- Staff compliment has increased from 3 to 8 in 1 year with a remote work atmosphere for the majority of the staff.
- The Housing and Wellness Program is seeing usage and uptake. We continue to create tools and resources for all to use and bring awareness to the connection between health and housing.
- Board involvement has been outstanding and their commitment to the vision, mission and objectives has been front and centre.

***Moved by Darelene Chevrier and Seconded by Derek McGregor that Executive Director report to the members for the year 2022-23 be accepted.
Carried.***

5. Presentation of Audited Financial Statements for the period ending March 31, 2023.

H. McCue presented on the audited financial statements for the year ending March 31, 2023. Auditors have reviewed the Financial Statements and have given their audit opinion that these statements accurately represent the financial position of the association.

***Moved by Tabitha Eneas and Seconded by Buck Morrison that the audited financial statements for the period ended March 31, 2023, be received
Motion Carried.***

6.Appointment of Auditors

The Board recommended that FNHPA to seek out an auditor for the 2023/2024 fiscal period.

Moved by Lily-Anne Mt. Pleasant and Seconded by Scott MacPherson that FNHPA seek an Auditor for the First Nations Housing Professionals Association for the 2023-2024 Fiscal Year Motion Carried.

7.Nominations Report

As per the FNHPA bylaws: *The board shall consist of a minimum of Seven (7) Directors and a maximum of Twelve (12) Directors as specified in the articles.*

The FNHPA Board currently has 7 Directors, three of whom also serve as Officers (Chair - Darlene Marshall, Rosie Charles - Vice-Chair and Harvey McCue -Secretary- Treasurer)

Six Directors were appointed in 2022 for a 1 year—term: Roxanne Harper, Darlene Chevrier, Nadia Paul (is concluded), Rosie Charles, Seetta Roccola, Tabitha Eneas.

As per the FNHPA bylaws, this year FNHPA went out to elections for the Board of Directors. Two nominations were elected for a 3 year-term:

- Harvey McCue (ON),
- Darlene Marshall (NS)

As for the FNHPA by-laws this years FNHPA held elections for the board of directors, 7 nominations were received.

Travis Heritage (QC)
Darlene Chevrier (QC)
Yvette Elliot (BC)
Rosie Charles (SK)
Tabitha Eneas (BC)
Teneal Nole (North)
David Yellowback (MB)

Nomination for Travis Heritage was rescinded by Travis Heritage on August 17, 2023. The nomination for David Yellowback was rejected due to the requirement of both nominees being FNHPA members and in good standing.

The following directors were elected by acclamation in accordance with FNHPA by-laws to serve a 3 year-term until the 2026 Annual General Meeting:

- Darlene Chevrier (QC)
- Rosie Charles (SK)
- Seetta Roccola (MB)
- Teneal Nole (North)





The following director was elected by vote in the 2023 AGM for a 3 year-term Tabitha Eneas (BC)

The following directors to serve one-year terms:

- Roxanne Harper (ON) Director at Large
- Lily-Anne Mt. Pleasant (ON) Youth Board Member

Now presenting FNHPA Board of Directors:

- Darlene Marshall, Chair, serving remaining term ending September 2025
- Rosie Charles, Vice Chair, 3 year-term ending September 2026
- Harvey McCue, Secretary/Treasurer, serving remaining term ending September 2025
- Roxanne Harper 1 year-term ending June 30, 2024
- Seetta Roccola 3 year-term ending September 2026
- Tabitha Eneas 3 year-term ending September 2026
- Teneal Nole 3 year-term ending September 2026
- Darlene Chevrier 3 year-term ending September 2026
- Lily-Anne Mt. Pleasant 1 year-term ending August 2024
- Candace Bennett, Executive Director

***Moved by Donna Van Tunen and Seconded by Stephanie Naqaut that the nominations report for the period ended March 31, 2023, be accepted.
Motion Carried.***

8. Next Meeting of Members

FNHPA is exploring dates for the planning of the next meeting, which will occur between July and November 2024, which will be in-line with the by-laws and articles of FNHPA and in accordance with Corporations Canada requirements. Notice of Meeting will be sent out a minimum of 30 days prior to the 2024 AGM.

9. Termination of the Annual General Meeting

Darlene Marshall -This Annual General Meeting is terminated on September 20, 2023, at 4:18 p.m. EDT.

Verified by:

A handwritten signature in black ink, appearing to read 'Harvey McCue', written over a horizontal line.

Harvey McCue, Secretary/Treasurer

