**FNHPA Annual General Meeting Draft Minutes**

**Wednesday November 27th, 2024**

**3:45 PM – 4:45 PM Eastern Standard Time (EST)**

**Sheraton Toronto Airport Hotel and Convention Centre**

**Toronto, Ontario**

1. **Call to Order**

Meeting was called to order at 3:48 PM EST.

1. **Confirmation Notice of Meeting, Quorum and Proxies**

The Chair of the FNHPA confirmed that the notice of meeting was provided to members 30 days prior to the meeting, and that quorum and proxies were in accordance with the FNHPA by-laws.

1. **Minutes**

The minutes from the last AGM were posted on the FNHPA website as well as sent out to members.

**Motion #1:** To accept the meeting minutes for the 2023 Annual General Meeting as presented.

**Moved by:** Roxanne Harper, Nova Scotia

**Seconded by:** John Kiedrowski, Ontario

Carried

1. **Chief Executive Officer Report.**

The FNHPA Chief Executive Officer reported on the following:

**By-Law Changes and Policy Update:**

* FNHPA Terms of Office
* Nominations and Election Procedure
* Youth Director and Youth Role
* North Representative Regions
* Knowledge Keeper/Subject Matter Expert
* Policy updates
* Travel

**By-law changes needed: FNHPA Terms of Office**

**Current:**

Section VI

Section 3 – TERM OF OFFICE

The term of office for an elected director shall be three (3) years and one (1) year for an appointed director at large. The term of office for directors shall commence immediately following the Associations Annual General Meeting.

**New:**

Section VI

Section 3 – TERM OF OFFICE

The term of office for an elected director shall be three (3) years. The term of office for an appointed director or an acclaimed director shall be one (1) year. Elected board members can remain on the board for three (3) consecutive terms. The term of office for directors shall commence immediately following the Association’s Annual General Meeting. A director can serve a maximum of two (2) consecutive terms.

**Motion #2:** To amend the FNHPA terms of office by-laws as such:

The term of office for an elected director shall be three (3) years. The term of office for an appointed director or an acclaimed director shall be one (1) year. Elected board members can remain on the board for three (3) consecutive terms. The term of office for directors shall commence immediately following the Association’s Annual General Meeting. A director can serve a maximum of two (2) consecutive terms.

**Moved by:** Frank Horn, Ontario

**Seconded by:** ~~Anastasia George, Saskatchewan~~

**Carried**

**By-law changes needed: Nominations and Election Procedures**

**Current Procedure:**

Section VII

SECTION 2 – NOMINATIONS AND ELECTION PROCEDURE

1. The members from a region will nominate and elect a director to the Board in accordance with the policy approved by the Board.
2. In the event no director is nominated from a region for election to the Board shall have the authority to appoint a director from the region.

**New Procedure:**

Section VII

SECTION 2 – NOMINATIONS AND ELECTION PROCEDURE

1. The FNHPA members from a region will nominate and elect a director to the Board in accordance with the policy approved by the Board. Any FNHPA member from any region can nominate in a different region but can only vote in their region.
2. In the event no director is nominated from a region for election to the Board shall have the authority to appoint a director from the region.

**Motion #3:** To amend the FNHPA nominations and elections procedures as such:

SECTION 2 – NOMINATIONS AND ELECTIONS PROCEDURE

1. The FNHPA members from a region will nominate and elect a director to the Board in accordance with the policy approved by the Board. Any FNHPA member from any region can nominate in a different region but can only vote in their region.
2. In the event no director is nominated from a region for election to the Board, the Board shall have the authority to appoint a director from the region.

**Moved by:** Kim Kremzar, Ontario

**Seconded by:** John Kiedrowski, Ontario

**Carried**

**Youth Director and Youth Role**

* Section VI Youth Director description added:
* Youth Director

The Youth Director shall be a First Nations individual aged between 18 and 30 years.

* Youth Director Role

The Youth Director plays a pivotal role in bringing a youthful perspective to the board, ensuring that the voices and needs of young people are represented in decision-making processes.

* The Youth Director’s responsibilities include advocating for policies and programs that address the unique housing challenges faced by young individuals in First Nations communities, participating in strategic planning sessions, and engaging with community members to gather insights and feedback. They serve as a bridge between the organization and the youth of First Nations Candidates for this role should demonstrate a strong commitment to community service, have an understanding of housing issues faced by First Nations youth, and possess the ability to engage effectively with both youth and Elders. Experience in community outreach, program development, or advocacy is highly beneficial.

**Motion #4:** To accept the addition of Section VI - Youth Director and Youth Role to the FNHPA by-laws.

**Moved by:** Robin Cayer-Stevens, Quebec

**Seconded by**: ~~Patricia~~

**Carried**

**By-laws changes needed: North Representative Regions**

**Current:**

**ARTICLE VI – BOARD OF DIRECTORS**

SECTION 2 – COMPOSITION

The board shall consist of a minimum of seven (7) Directors and a maximum of twelve (12) Directors as specified in the articles. The precise number of Directors shall be determined from the time to time by Ordinary Resolution of the Board, provided that the Members have delegated such power to the Board.

**New:**

ARTICLE VI – BOARD OF DIRECTORS

SECTION 2 – COMPOSITION

The board shall consist of a minimum of seven (7) Directors and a maximum of twelve (12) Directors as specified in the articles. The precise number of Directors shall be determined from time to time by Ordinary Resolution of the Board, provided that the Members have delegated such power to the Board.

1. The Board shall comprise of one director elected from each region of the Association. The regions are as follows:
2. British Columbia
3. Alberta
4. Saskatchewan
5. Manitoba
6. Ontario
7. Québec
8. Atlantic – New Brunswick, Nova Scotia, Prince Edward Island, Newfoundland & Labrador.
9. Territories – Yukon, Northwest Territories, Nunavut

**Motion #5:** To update the North Representative Board Position as stated with the amendment to remove Nunavut, due to no First Nation in Nunavut.

**Moved by**: Lily-Anne Mt. Pleasant, Ontario

**Seconded by:** Darlene Chevrier, Quebec

**Carried**

**Knowledge Keeper and Subject Matter Expert**

* Section VI Knowledge Keepers/Subject Matter Expert position added:
* The Board may include a representative at the board meetings as a Knowledge Keeper/Subject Matter Expert, non-voting, non-compensated member which acts as an advisor to the Board based on expert knowledge and skills.

**Travel Policy**

* Travel Section 1.2.7 updated to include: Missing flights and Hotel reservations change flight fees, meal allowance and mileage from the Treasury Board are updated to account for the change in rates.
* Travel Section 1.2.8 added.
* Travel claims and expenses updated to state that they must be submitted within 30 days of the event, or they are not eligible for repayment.

**Motion #6:** To accept the 2023-2024 Board of Directors Report.

**Moved by:** Jennifer Martin, Ontario

**Seconded by:** ~~Anastasia George, Saskatchewan~~

**Carried.**

1. **Presentation of Audited Financial Statements for the period ending March 31, 2024.**

The FNHPA Secretary-Treasurer presented the Audited Financial Statements for the year ending March 31, 2024 and noted that the auditors have reviewed the Financial Statements and given their opinion that these statements accurately represent the financial position of the association. The results of FNHPA’s operation and cash flows are in accordance with Canadian Accounting Standards and not-for profit organizations.

**Motion #7:** To accept the FNHPA audited financial statements for the year ending March 31st, 2024.

**Moved by:** Frank Horn, Ontario

**Seconded by:** Kim Kremzar, Ontario

**Carried**

1. **Board of Directors**

The board shall consist of a minimum of seven (7) Directors and a maximum of twelve (12) Directors as specified in the articles.

The FNHPA Board currently has eight (8) Directors, 3 of whom serve as officers.

Chair: Darlene Marshall

Vice Chair: Rose Charles

Secretary Treasurer: Tabitha Eneas

Directors appointed in 2024 for a 1 year-term as of the 2024 AGM:

* Sasha Young – Youth Director, Manitoba
* Joanne Oskatamin-Potts – Director, Alberta

Directors that have resigned in 2024:

* Darlene Chevrier resigned as the Québec Director.
* Harvey McCue resigned as the Ontario Director.

FNHPA is preparing for an election for these Board positions in the new year.

The FNHPA Board of Directors:

* Darlene Marshall, Chair, (ALT), term ending September 2026
* Rosie Charles, Vice Chair, (SK) term ending September 2026
* Tabitha Eneas, Secretary Treasurer, (BC) term ending September 2026
* Joanne Oskatamin-Potts, (AB) term ending November 25, 2025
* Seetta Roccola, (MB) term ending September 20, 2026
* Teneal Nole, North Representative (BC) term ending September 20, 2026
* Sasha Young, Youth Representative (MB) term ending November 25, 2025
* Roxanne Harper, Director at Large term ending June 30, 2029

1. **Next Meeting of Members**

FNHPA is exploring dates for the planning of the next AGM, which will occur between October and November 2025. The meeting will be planned in accordance with the by-laws and articles of FNHPA and in accordance with Corporations Canada requirements. Notice of the meeting will be sent out a minimum of 30 days prior to the 2025 AGM.

1. **Termination of the Annual General Meeting**

The Chair of the FNHPA Board of Directors asked for a motion to terminate the 2024 AGM.

**Motion #8:** To terminate the FNHPA 2024 AGM onNovember 27th, 2024, at 4:40 pm. EST.

**Moved by:** Darlene Chevrier, Quebec

**Seconded by:** Jennifer Martin, Ontario

**Carried**

Verified by:



Rosie Charles, Secretary/Treasurer